

S E C R E T

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REGULATION  
R SI 1-131

ORGANIZATION  
19 November 1956

OFFICE OF SCIENTIFIC INTELLIGENCE  
STATEMENT OF MISSION AND FUNCTIONS

Chief, Collection Staff

I. MISSION

The Chief, Collection Staff, will develop and maintain staff surveillance over long-range and current fiscal year programs pertaining to collection of intelligence\* required by the Office; will develop and recommend means to expedite and improve collection; will exercise staff supervision of the overseas activities of OSI and recommend changes in policies and procedures with regard to the conduct of such activities.

II. FUNCTIONS

The Chief, Collection Staff, will perform the following functions in support of the WD/SI through the DAD/C, collaborating and coordinating with the Chief, IPS, and the Executive.

(1) Develop and recommend projects, long-range plans and fiscal year programs for a) improving, expanding and coordinating (OSI utilization of existing sources of intelligence, b) acquiring new sources; c) improving procedures for collection, and d) providing support to collectors, including clandestine services.

(2) Maintain cognizance of the intelligence collection activities of other Offices and agencies and make recommendations for improving community scientific and technical intelligence collection.

(3) Maintain staff surveillance over approved Office programs concerning collection.

\* For the purposes of the mission and functions of the Chief, Collection Staff, intelligence denotes raw information, semi-processed information and finished studies based upon such information.

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(4) Develop and recommend collection priorities, methods and procedures for determining and expressing OSI intelligence requirements and for ensuring acceptance by appropriate collection facilities.

(5) Investigate and recommend new scientific and technical methods for collection of intelligence.

(6) Develop and recommend policies and procedures with respect to OSI overseas representatives and provide staff supervision of approved programs and projects relating to the overseas components.

(7) Develop and recommend policies and procedures with respect to Science Attaches; exercise staff supervision over and implement as required Office programs relating to Science Attaches; provide personnel for Science Attache' program and exercise supervision thereof as required; and represent OSI in matters relating to the Science Attache' program.

(8) Develop and recommend plans and proposals for the use of consultants and external research facilities for the purpose of improving, augmenting and expediting scientific and technical intelligence collection.

(9) Provide staff advice and assistance to OSI divisions in the acquisition of CIA and non-CIA intelligence and in the preparation of over-all Office requirements.

(10) Provide staff advice and assistance to OSI divisions in the preparation of collection requirements, guides, target briefs, evaluations, and similar material; process the material; and maintain files and related follow-up records.

(11) Prepare, as appropriate, reports, summaries, and evaluations on the status of the Office Collection Program, of individual projects therein, and of significant changes in the capabilities of collectors resulting from the program.

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(12) Review cables and dispatches directed to or from the Office, to ensure conformity with approved policies of the DCI, DD/I and AD/SI; and ensure follow-up on all action items related to the support of overseas components of OSI.

(13) Establish and maintain contact and operational liaison with CIA and non-CIA collectors in order to expedite and assist in the fulfillment of OSI requirements and in the provision of OSI support to collectors.

(14) Establish and maintain controls over Office contacts and relationships with Foreign Liaison Officers accredited to OSI.

(15) Provide an alternate CIA member of the SEC.

(16) Represent OSI on appropriate intra-agency and inter-agency groups concerned with intelligence collection.

(17) Serve as a member of the Intelligence Board and such other boards and committees as the AD/SI may direct.

(18) Perform such other functions as the AD/SI may direct.



HERBERT SCOVILLE, JR.  
Assistant Director  
Scientific Intelligence

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